

Central Vermont Regional Emergency Service Conference
Wednesday 28 March
Meeting Minutes

- **Members present** - Mark Podgwaite, Susan Barnes, Ed Rearick, Mike Morgan, Jim Baraw, & Laurie Beth Putnam
- **September 20th & 21st** - We discussed that we would need a command / control group to over see / in charge of - Also that we would need a location with multiple rooms.
Norwich - September is a tough time to have anything there because of their schedules
Academy - could offer traffic course, vendors inside & out, Ambulances WITH
Montpelier High School - IC's Refreshers, PALS, ACLS, Radio communication (room to room to practice)
- **Traffic Control** - You have to be certified at all levels in order to flag - should we try to offer this?
- **Sub Committees** How will chair and ideas of what needs to be done
Membership Committee - Chair: Jim Baraw - mailings sent to fire departments, law enforcement agencies, and medical services in Washington County to advertise this conference
Site Committee - Chair: Laurie Beth Putnam - Location of conference, get bids, & what about food / catering
Vendor / Finance Committee - Chair: Susan Barnes - Sponsors, local vendors, Vendors(BoundTree, Merrium Graves, V-Tech in Williamstown - they build fire trucks), Fees, & T-shirts (\$ 100 donation to have your name on shirt) (\$50 shirts)
Program / Logistics Committee - Chair: Mark Podgwaite - Representatives from all 1 fire, 1 EMS, & 1 law enforcement working together to plan Equipment needed Advertising/Publicity
TBI class with Shaken baby - prevent child abuse (Linda Johnson, Robin 241-3719) Domestic Violence
- **Website** - Jim will post these committees on web asking for people to help
- **Starting Budget** - Money needed for mailings - Jim asked for \$50 for postage and envelopes
For start up money should have up to \$200.00
- **Next Meeting** - May 2nd at 1800